



TAPOVAN INTERNATIONAL SCHOOL

YEARLY SYLLABUS 2019-20

SUBJECT: English

Class: XII

Sr.No	Month	No.of Working Days	No. & Name of the Chapter / Lesson	Content / Sub Topics	Experiments / Activities
1	APRIL	23	FLAMINGO 1.The Last Lesson 2.Lost Spring 3.My mother at sixty six WRITING SKILL 1. Note Making 2. Notice VISTAS 1.The Tiger King	Infringement on the rights of people to speak a language of their choice. Prussia conquering two districts of France. Lost Childhood: Lives of two children living in slums, Negligence of authorities. Kamala Das' fear of her mother getting old , frustration Essentials of note making Essentials of notice	Assignment on linguistic human rights. Right to Education of children Exercise for Note Making Questions to write notices Project on conservation of tigers
2	JUNE	23	VISTAS 1. The Enemy FLAMINGO 1.An Elementary Classroom in a Slum 2.Deep Water	A Japanese Doctor Saving the life of an American soldier Who is his enemy during the second world war Stephen Spender describing the plights of slum children Douglas learning swimming. His initial fear of water . How he overcame it. Author exhorting people to introspect about their lives	To Read on Matters that lead to the involvement of America in the second world war Write a note on Auto biography

			3. Keeping quiet	How to Write Report	Exercise on report writing Exercise on various ads
3	JULY	25	VISTAS 1. Should wizard Hit Mommy WRITING SKILL Report Writing Advertisement The Third Level Journey to the end of the earth	A girl's dissatisfaction with the ending of story as narrated by her father Charlie's belief in three levels in New York instead of the two. Experience of the writer in Antarctic. To find earth's present , past and future.	Draft variety of advertisements to suit different occasions. .A video show on Antarctica.
4	AUGUST	16	FLAMINGO 1.The Ratrap 2.A Thing of Beauty WRITING SKILL Formal Invitation & replies A Road side stand	A tramp's Philosophy of life. Becomes good human when love and compassion are shown by the daughter of Iron Master. Keat's view on things of beauty: sun, moon stars etc A poem by Robert frost. Sympathising with the deprived sections of humanity	A discussion on parental dominance on children. Write the biography of Keats Exercise on invitation

5	SEPTEMBER	22	<p>VISTAS 1. On the Face of it</p> <p>Writing Skill 1. Article writing</p> <p>FLAMINGO Aunt Jennifer's Tigers</p> <p>Vistas</p> <p>Indigo</p> <p>Poets and Pancakes</p>	<p>A boy's perception of the world is changed by an old man. Both of them have deformities.</p> <p>Essentials of Article Writing</p> <p>Expresses the constraints of a married life, a woman experiences.</p> <p>A child's obsession of hearing stories and the curiosity shown by the child to raise question.</p> <p>An excerpt from The Life of Mahatma Gandhi.</p> <p>A writer's Recount of his experience in working in Gemini Studios in Madras.</p>	<p>Exercise on article Writing</p> <p>To study the effects of repeated sound and colour in the poem</p> <p>Students to explain each section.</p> <p>Read the book Freedom at Midnight By Collins &Lapiere</p>
6	OCTOBER	13	<p>Writing Skill</p> <p>Speech Writing Article</p> <p>FLAMINGO</p> <p>Going Places</p> <p>The Interview</p>	<p>Essentials of speech Writing</p> <p>Essentials of speech Writing</p> <p>Deals with the theme of adolescent fantasising and hero worship</p> <p>An excerpt from the writer's introduction to the Penguin book of introduction.</p>	<p>Topics to write speech and article</p>

7	NOVEMBER	13	<p>VISTAS</p> <p>1.Evan Tries an O Level</p> <p>2.Memories of Childhood</p> <p>a. The Cutting of my Lovely Hair</p> <p>b. We too are Human beings</p> <p>Debate</p>	<p>Deals with the theme of adolescent fantasising and hero worship</p> <p>Education of criminals in jails. Soft corner shown by authorities to the inmates in jail.</p> <p>Autobiographical episode of two women from marginalized communities. Childhood memories</p> <p>Essentials of debate</p>	<p>Make a survey on jail reforms</p> <p>A debate on a topic</p>
8	DECEMBER	24	<p>Revision Writing Skill</p> <p>Flamingo</p> <p>Vistas</p> <p>The invisible Man</p>	<p>Advertisement, debate, speech, report</p> <p>Poster</p> <p>Notice</p> <p>The last Lesson; The lost spring, The Deep Water, The Rattrap, Indigo, Going Places.</p> <p>Poem</p> <p>My Mother at Sixty Six, An Elementary School ,Keeping Quiet, A Thing of Beauty, Aunt Jennifer's Tigers</p> <p>The Tiger King, The Enemy, On the Face of It,</p> <p>Themes, character sketch</p>	<p>Previous years Q. paper solving</p> <p>Probable Questions</p> <p>Probable questions</p> <p>Value based questions</p>
9	JANUARY	19	Workbook completion of all chapters	All the lessons from Flamingo, Vistas & Invisible Man	Students to complete workbook.
10	FEBRUARY	22	REVISION	All the Chapters	

Name of the Teacher : ROBINS PHILIP



TAPOVAN INTERNATIONAL SCHOOL
YEARLY SYLLABUS 2019-20

SUBJECT: Accountancy (055)

Class: XII - Commerce

Sr.No	Month	No.of Working Days	No. & Name of the Chapter / Lesson	Content / Sub Topics	Activities
1	April	23	PART A: Accounting for Partnership Firms and Companies Unit-2 : Accounting for Partnership Firm Accounting for Partnership firms - Fundamentals Reconstitution of partnership firm	<ul style="list-style-type: none"> Partnership: features, Partnership deed. Provisions of the Indian Partnership Act 1932 in the absence of partnership deed. Fixed v/s fluctuating capital accounts, division of profit among partners, guarantee of profits, past adjustments (relating to interest on capital, interest on drawing, salary and profit sharing ratio), preparation of P&L Appropriation account. Goodwill: nature, factors affecting and methods of valuation - average profit, super profit, and capitalization Change in the Profit Sharing Ratio among the existing partners - sacrificing ratio, gaining ratio.	<ul style="list-style-type: none"> Practical Questions Value based questions Project Work
2	June	22	Unit-2 Accounting for Partnership firms - Reconstitution and Dissolution. Change in Profit Sharing ratio. Admission of a Partner	Accounting for revaluation of assets and re-assessment of liabilities and distribution of reserves and accumulated profits. Admission of a partner - effect of admission of a partner on change in the profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and re -assessment of liabilities, treatment of reserves and accumulated profits, adjustment of capital accounts and preparation of balance sheet.	<ul style="list-style-type: none"> Practical Questions Value based questions
3	July	25	Retirement and death of a Partner	Retirement and death of a partner: effect of retirement /death of a partner on change in profit sharing ratio, treatment of goodwill, treatment for revaluation of assets and re -assessment of liabilities, adjustment of accumulated profits and reserves, Calculation of deceased partner's share of profit till the date of death. Preparation of deceased partner's capital account, executor's account and preparation of balance sheet.	<ul style="list-style-type: none"> Practical Questions Value based questions

			Dissolution of a Partnership Firm	<ul style="list-style-type: none"> Dissolution of partnership firms: types of dissolution of firm. Settlement of accounts - preparation of realization account, and other related accounts (excluding piecemeal distribution, sale to a company and insolvency of partner's firm). 	
			Unit 1: Financial Statements for Non-Profit Organization	<ul style="list-style-type: none"> Basic concepts of Not-for profit Organization Receipts and Payments Account: Features and preparation 	<ul style="list-style-type: none"> Practical Questions Value based questions
4	August	16	Unit 1: Financial Statements for Non-Profit Organization.(cont.) Accounting for share Capital(Cont.)	<ul style="list-style-type: none"> Income and Expenditure Account: Features, preparation of income and expenditure account and balance sheet from the given receipts and payments account with additional information Accounting for share capital: issue and allotment of equity shares, private placement of shares, Public subscription of shares - over subscription and under subscription of shares; Issue at par and at premium and at discount, calls in advance and arrears, issue of shares for consideration other than cash. Accounting treatment of forfeiture and re-issue of Shares. 	<ul style="list-style-type: none"> Practical Questions Value based questions
5	September	22	Accounting for share Capital Unit 3.Accounting for Debentures	Accounting treatment of forfeiture of shares and Re-issue of shares at discount. Oversubscription and forfeiture of shares Disclosure of share capital in company's Balance Sheet only. <ul style="list-style-type: none"> Debentures: Issue of debentures at par, at premium and at discount. Issue of debentures for consideration other than cash, debentures as collateral security, interest on debentures Redemption of debentures: Lump sum, draw of lots and conversion. 	<ul style="list-style-type: none"> Practical Questions Value based questions

6	October	18	PART B: Financial Statement Analysis Unit 5. Cash Flow Statement Unit 4. Analysis of financial Statements (cont.)	<ul style="list-style-type: none"> • Meaning, objectives and preparation (as per AS 3 revised) (Indirect Method only) • Financial statements of a company: balance sheet of a company in the prescribed form with major headings and sub headings (as per schedule VI to the Companies Act 1956). • Financial Statement Analysis: objectives and limitations. 	<ul style="list-style-type: none"> • Practical Questions • Value based questions • Project Work
7	November	17	Unit 4. Analysis of financial Statements(cont.)	<ul style="list-style-type: none"> • Tools for Financial Statement Analysis: comparative statements, common size statements, cash flow analysis, ratio analysis. • Accounting Ratios: objectives and classification • Liquidity ratios: current ratio and quick ratio. • Solvency Ratios: Debt to Equity Ratio, Total Asset to Debt Ratio, Proprietary Ratio, Interest Coverage Ratio. Analysis, ratio analysis. Activity ratios: Stock Turnover Ratio, Debtors Turnover Ratio, Creditors Turnover Ratio, Working Capital Turnover Ratio. 	<ul style="list-style-type: none"> • Practical Questions • Value based questions
			Unit 4. Analysis of financial Statements	<ul style="list-style-type: none"> • Profitability Ratios: Gross Profit Ratio, Operating Ratio, Operating Profit Ratio, Net Profit Ratio and Return on Investment. 	<ul style="list-style-type: none"> • Practical Questions • Value based questions
8	December	24	Project Work & Revision		
9	January	19	Pre-Board Exams & Revision		
10	February	22	Viva-voce for Practical Revision of Complete Syllabus		

Name of the Teacher : AYUSHI SHUKLA

			<p>Unit 2: Principles of Management</p>	<p>Levels of Management Management functions- planning, organizing, staffing, directing and controlling. Coordination- concept and importance.</p> <p>Principles of Management- concept and significance. Fayol's principles of management. Taylor's scientific management- principles. Taylor's Scientific Technique Comparison between Taylor's and Fayol's principles</p> <p>Business Environment- concept and importance. Dimensions of Business Environment- Economic, Social, Technological, Political and Legal. Impact of Government policy changes on business with special reference to liberalization, privatization and globalization in India.</p>	<p>Value based questions. Case Studies.</p>
			<p>Unit 3: Management and Business Environment</p>		<p>Value based questions. Case Studies.</p>
3	July	25	<p>Unit 4: Planning</p>	<p>Concept, importance and limitations. Planning process Single use and standing plans. Objectives, Strategy, Policy, Procedure, Method, Rule, Budget and Programme.</p>	<p>Value based questions. Case Studies.</p>
			<p>Unit 5: Organising</p>	<p>Concept and importance. Organising process. Structure of organisation- functional and divisional- concept. Formal and informal organization concept. Delegation: concept, elements and importance. Decentralization: concept and importance. Difference between delegation and decentralization.</p>	<p>Value based questions. Case Studies.</p>
			<p>Unit 6: Staffing</p>	<p>Concept and importance of staffing. Staffing as a part of Human Resource Management- concept. Staffing process Recruitment- sources (internal and external) Selection -process</p>	<p>Value based questions. Case Studies.</p>

8	December	24	Project Work Revision of Complete Syllabus		
9	January	19	Pre-Board Exams Revision of Complete Syllabus		
10	February	22	Viva-voce for Practical Revision of Complete Syllabus		

Name of the Teacher : PRABIR DAS



TAPOVAN INTERNATIONAL SCHOOL
YEARLY SYLLABUS 2019-20

SUBJECT: Economics

Class: XII

Sr.No	Month	No.of Working Days	No. & Name of the Chapter / Lesson	Content / Sub Topics	Activities
1	April	23	Unit-5 National Income and aggregates. Unit -6 Money and banking	Aggregates related to National Income: Gross National Product (GNP), Net National Product (NNP), Gross and Net Domestic Product (GDP and NDP) - at market price, at factor cost; National Disposable Income (gross and net), Private Income, Personal Income and Personal Disposable Income; Real and Nominal GDP, GDP and Welfare. Circular flow of income; Methods of calculating National Income – Value Added or Product method, Expenditure method, Income method. Real flow and m Money - its meaning and functions. Supply of money - Currency held by the public and net demand deposits held by commercial banks. Money creation by the commercial banking system. Central bank and its functions (example of the Reserve Bank of India): Bank of issue, Govt. Bank, Banker's Bank, Controller of Credit through Bank Rate, CRR, SLR, Repo Rate and Reverse Repo Rate, Open Market Operations, Margin requirement. money flow	Revision of chapter with Question and Answer session. Practical problems will be solved.
2	June	22	Unit -6 Money and banking Unit 7: Determination of Income and Employment	Money creation by the commercial banking system. Central bank and its functions (example of the Reserve Bank of India): Bank of issue, Govt. Bank, Banker's Bank, Controller of Credit through Bank Rate, CRR, SLR, Repo Rate and Reverse Repo Rate, Open Market Operations, Margin requirement. money flow	Practical problems will be solved.

4	August	16	<p>Chap: Goals of five years plan, Indian Economy</p> <p>Chap: Economic reforms</p>	<p>Goals of five years plan, Industrial sector, agriculture sector</p> <p>Privatisation, liberalization and Globalisation</p>	Discussion on globalization.
5	September	22	<p>Chap: Poverty</p> <p>Chap: Human capital</p> <p>. Chap: Rural development</p>	<p>Meaning and causes of poverty, poverty alleviation programme</p> <p>Sources of human capital, Importance of human capital formation and primary, secondary and higher education</p> <p>Key issues: Role of cooperatives: agriculture diversification: alternative farming; organic farming</p>	Group discussion on poverty and rural development.
6	October	18	<p>Chap ; Employment</p> <p>Chap: Infrastructure</p> <p>Chap: Environment and sustainable development</p>	<p>Meaning and its causes : measures</p> <p>Meaning and problems of health and energy.</p> <p>Features of sustainable development</p> <p>Types of environment.</p>	Article on sustainable development.
7	November	17	Chap: Development experience of India	A comparison between India, Pakistan and China .	Case study on India, Pakistan and China

8	December	24	Revision	Revision	Revision
9	January	19	Revision	Revision	Revision
10	February	22	Revision, board practical	Revision, board practical	Revision
11	March	12	Exam	Exam	Exam

Name of the Teacher : Sangeeta Tyagi



TAPOVAN INTERNATIONAL SCHOOL
YEARLY SYLLABUS 2019-20

SUBJECT: PHYSICAL EDUCATION

Class:12

Sr.No	Month	No.of Working Days	No. & Name of the Chapter / Lesson	Content / Sub Topics	Activities
1	April	23	I : Planning in Sports	<ul style="list-style-type: none"> • Meaning & Objectives of Planning • Various Committees & Its Responsibilities • Tournament – Knock-Out, League or Round Robin & Combination • Procedure to Draw Fixtures – Knock-Out (Bye & Seeding) & League (Staircase & Cyclic) • Intramural & Extramural – Meaning, Objectives & Its Significance • Specific Sports Programme (Sports Day, Health Run, Run For Fun, Run For Specific Cause & Run For Unity) 	Practical planning of league system on Board and on ground practical of different tournament pattern
			III: Yoga & Lifestyle	<p>Revision of chapter with Question and Answer session</p> <ul style="list-style-type: none"> • Asana as preventive measures • Obesity: procedure, benefits & contraindications for Vajrasana, Trikosana • Diabetes: : procedure, benefits & contraindications for bhujangasana, paschimottasana, pavanmuktasana • Asthema: : procedure, benefits & contraindications for Sukhasana, Chakrasana • Hypertension: Tadasana, vajrasana, bhujangasana • Backpain: Tadasana, vakrasana, shalabhasana <p>Revision of chapter with Question and Answer session</p>	Different asana practices

2	June	22	<p>II : Sports and Nutrition</p> <p>V : Children & Women in Sports</p>	<ul style="list-style-type: none"> Balanced Diet and Nutrition: Macro and Micro Nutrients Nutritive and Non-Nutritive Components of Diet Eating for Weight Control - A Healthy weight, The pitfalls of Dieting, food intolerance and food myths Motor development in children Factors affecting motor development Exercise Guidelines at different stages of growth & development Common Postural Deformities - Knock Knee; Flat Foot; Round Shoulders; Lordosis, Kyphosis, Bow Legs and Scoliosis corrective measures for Postural Deformities Sports participation of women in India Special consideration (Menarch, Menstrual Dysfunction) Female Athletes Triad (Anemia, Osteoporosis & Amenoria) 	<p>Sports Nutrition Quiz n showing video.</p> <p>Making Charts on different postures. Showing Common Postural Deformities video.</p>
3	July	25	VII: Physiology & injuries in Sports	<ul style="list-style-type: none"> Physiological factor determining component of Physical Fitness Effect of exercise on Cardio Vascular System Effect of exercise on Respiratory System Effect of exercise on Muscular System Physiological changes due to ageing Sports injuries: Classification, Causes & Prevention Management of Injuries: Soft Tissue Injuries: (Abrasion, Contusion, Laceration, Incision, Sprain & Strain) Bone & Joint Injuries: Dislocation, Fractures: Stress Fracture, Green Stick, Communated, Transverse Oblique & Impacted First Aid – Aims & Objectives 	Charts on different system of body and use of Bio lab for better understanding of body system and showing different system video.

4	August	16	VI: Test and Measurement in Sports	<ul style="list-style-type: none"> • Motor Fitness test <p>General Motor Fitness – Barrow three item general motor ability</p> <ul style="list-style-type: none"> • Measurement of Cardio Vascular Fitness - Harward Step Test/Rockfort Test • Rikli and Jones - Senior Citizen Fitness Test <ul style="list-style-type: none"> ○ Chair Stand test for lower body strength ○ Arm Curl test for upper body strength ○ Chair Sit and Reach test for lower body flexibility ○ Back Scratch test for upper body flexibility ○ Eight Foot Up and Go test for agility ○ Six minute walk test for Aerobic Endurance 	Practical of Motor Fitness Test
5	September	22	IV : Physical education & Sports for CWSN(Children with special need)	<ul style="list-style-type: none"> • Concept of Disability & disorder • Types of Disability, its causes & nature • Types of Disorder, its cause & nature, Disability Etiquettes • Advantage of physical activity for children with special needs • Strategies to make physical Activity assessable for children with special need. 	
6	October	18	VIII. Biomechanics and Sports	<ul style="list-style-type: none"> • Meaning And Importance of Biomechanics in sports • Newton law of motion & its application in sports • Types of movements(flexion, Extension, Adbuction, Adduction) • Friction & Sports 	Practical on different games And video
7	November	17	X. training in sports	<ul style="list-style-type: none"> • Strength-definition, types &method • Endurance- definition, types &method • Speed- definition, types &method • Flexibility- definition, types &method • Coordinative Abilities- definition and types • Circuit Training – intro & importance 	Practical on different games and exercise

			IX. Psychology & Sports	<ul style="list-style-type: none"> • Understanding Stress & coping Strategies • Personality; its definition & types, - Trait & Types & big five theory • Motivation, its types & techniques <p>Exercise Adherence; Reasons to Exercise, Benefits of Exercise</p> <ul style="list-style-type: none"> ▫ Strategies for Enhancing Adherence to Exercise • Meaning, concept & types of Aggressions in Sports 	
8	December	24	Revision		
9	January	19	Revision		
10	February	22	Revision, board practical exam		
11	March	11	Revision		

Name of the Teacher : Rajesh Patel



TAPOVAN INTERNATIONAL SCHOOL
YEARLY SYLLABUS 2019-20

SUBJECT: ENTREPRENEURSHIP (66)

Class: XII Com

Sr.No	Month	No.of Working Days	No. & Name of the Chapter / Lesson	Content / Sub Topics	Activities
1	April	23	L-2. Entrepreneurial Planning	Forms of business entities, creating of business plan, organizational plan, production plan, marketing plan and operational plan, financial marketing plan, Human resource planning, Formalities for starting a business.	Value based questions Case study and project work on Business Plan
2	June	22	L-1. Entrepreneurial Opportunity	Sensing Entrepreneurial Opportunities. Environment scanning. Problem Identification. Spotting trends. Creativity and Innovation. Selecting the right opportunity.	Conduct a survey on any particular problem and find a solution to that problem.
			L-3. Enterprise Marketing	Setting Goals, SMART Goals, Marketing and sales strategy. Branding- Business name, logo, tagline. Promotional strategy.	Value based questions Case study
3	July	25	L-3. Enterprise Marketing	Negotiation and its types. Customer relationship. Employee relationship and vendor management. Quality, timeliness and customer satisfaction. Business failure- reasons.	Value based questions Case study
4	August	16	L-4. Enterprise Growth Strategy.	Franchising and its types, advantages and disadvantages. Mergers and its different types. Acquisitions and its different types.	Visits any one Franchise in your nearby place
5	September	22	L-4. Enterprise Growth Strategy.	Value additions and moving up the value chain with Porters model. Reasons for failure in mergers and acquisitions.	Make a list of companies which have merged or acquisition.
			L-5. Business Arithmetic	Unit of sale, Unit cost and Unit price computation for single and multiple products. Importance and use of cash flow projections. Budgeting and managing the finances.	Value based questions Case study

6	October	13	L-5. Business Arithmetic	Break even analysis for single and multiple products. Computation of working capital. Inventory control and EOQ. Return on investment and Return on equity.	Project Work on Market survey Problem solving numerical on EOQ, ROI, ROE and BEP.
7	November	13	L-6. Resource Mobilization	Capital Markets, Angel Investor, Venture Capitalist. Stock Market and its functions. SEBI importance and its different functions. Specialized financial institutions and their functions: IDBI, SIDBI, ICICI, IFCI, NABARD, IIBI, SFC, TFCI, SIDC.	Find out 5 entrepreneurial ventures which have received financial assistance from Angel investors and Venture capitalist in India.
8	December	24	Revision, Project work and class test	Revision	Class test Chapter Wise. Problem solving on numerical.
9	January	19	Revision, class test and pre-board exam.	Revision	Class test Chapter Wise
10	February	22	Practical Exam and Revision	Practical Exam and Revision	Practical Exam and Revision

Name of the Teacher: PRABIR DAS